

League of Women Voters of Collier County (LWVCC)

January 25, 2012 – Minutes, General Fund

US Trust, 765 Seagate Drive

9:15 a.m. Coffee, 9:30 a.m. Meeting

Board Members Present: Lydia Galton, President, Joyce Fletcher, Paul Kardon, John Levy, Tom McCann, Becky Newell, Mollie Ottina, Linda Penniman, Bernice Schmelz, Vi Steffan and Donna Suddeth

Call to Order: The meeting was called to order by President Lydia Galton at 9:30 a.m. There was a quorum present.

Consent Agenda: The bylaws call for the Annual Meeting to be held in April. However, after discussion with the understanding that this was a one-time situation, John Levy moved that due to circumstances, the date of the Annual Meeting be moved to May 1. Linda Penniman seconded. All approved. The financial reports were presented, noting that the holiday party cost about \$100 more than was collected and/or donated. A motion was made and seconded to accept the consent agenda and minutes with corrections. All approved. Also noted was the approval via emails following the last board meeting was Lydia sending a letter nominating Betty Gamel as a Health Care Hero and approving Becky Newell as a new board member and Membership Chair and Ira Sharp as a new board member and Publicity Chair. NOTE: Ira Sharp has since resigned from the board but will continue his role as Publicity Chair.

Studies to Propose to LWVUS: Following a discussion of how and when studies are proposed, we discussed issues of local concern. ACTIONS: 1) A motion was made by John Levy and seconded by Linda Penniman that the Board refer to the Social Policy Committee the suggestion that they create a recommendation that the LWVUS to clarify its position on women's health rights. All approved. It was asked that the recommendation be completed no later than February 24 for presentation to the Board on February 29. 2) A motion was made by Linda Penniman and seconded by Joyce Fletcher that the Government Committee consider the addition of a program objective addressing money in political campaigns. All approved. Again, it was asked for a February 24 completion date for presentation to the Board on February 29.

LWVCC New Member Handbook: Currently, the language in the Handbook regarding Our Mission reads "We influence public policy by connecting people to their government." The language regarding Our Goal reads "LWVCC educates, advocates and activates to safeguard democracy." ACTIONS: A motion was made by John Levy and seconded by Paul Kardon that we amend the language of the strategic plan as follows: "Our Mission: Influence public policy by connecting people to their government." and "Our Goal: Safeguard democracy through educating and advocating." All approved. A second motion was made by Donna Suddeth and seconded by Mollie Ottina that 50 copies of the New Member Handbook be printed. All approved.

Finance Committee Policies: Vi Steffan, Treasurer, talked us through the financial policies and procedures, which included Finance Administration, the Expense Reimbursement Policy, and the Internal Control Policy. ACTIONS: Lydia will send language regarding the internal cash policy to Vi. Vi will send a revised version of the policies and procedures, noting changes in red, to the board members within 10 days. Vi will bring the revised version to our next board meeting.

Record Retention Policy: ACTION: A motion was made by Tom McCann and seconded by Linda Penniman to accept the proposed Record Retention Policy. All approved.

Governance Committee: ACTION: Following discussion a motion was made by Tom McCann and seconded by Joyce Fletcher to have the Bylaws Committee clarify what the Governance Committee will do. All approved.

2012/2013 Programs: ACTION: Lydia will send a reminder to all committee chairs that their plans for programs for 2012/2013 are due in February.

Government Committee: Tom announced that the government lunch meeting will be held February 28 in the chamber room with Julie Sprague.

Adjournment: The General Fund Board Meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Donna L. Suddeth
Secretary