

League of Women Voters of Collier County (LWVCC)

February 29, 2012 – Minutes, General Fund

US Trust, 765 Seagate Drive

9:15 a.m. Coffee, 9:30 a.m. Meeting

Board Members Present: Lydia Galton, President, Joyce Fletcher, Paul Kardon, Tom McCann, Becky Newell, Mollie Ottina, Linda Penniman, Bernice Schmelz, Vi Steffan and Donna Suddeth, Off-Board Publicity Chair, Ira Sharp Absent: John Levy

Call to Order: The meeting was called to order by President Lydia Galton at 9:30 a.m. There was a quorum present.

Consent Agenda: With Vi Steffan agreeing to send out the Treasurer's report separately as the Income Statement does not show up in the materials sent prior to the meeting, a motion was made to approve the January Consent Agenda. The motion was seconded and approved.

Possible Forum: Following discussion on whether or not the LWVCC should sponsor a forum on the possible School District referendum to obtain the permission of voters to move capital funds to the operational budget, Bernice Schmelz moved that the item be moved to the Education Fund agenda. Linda Penniman seconded the motion, and, it was approved.

Convention, Conference and Workshop Attendance Guidelines Policy: Recognizing the need for practical application, a motion was made to approve the policy with the five specific items listed removed, i.e., hotel occupancy for a shared double room, if possible, 25 cents per mile for transportation, registration fee, air fare, and meals, not to exceed \$35 per day in total. The motion was seconded and approved.

Bonding of the Treasurer: Vi Steffan, Treasurer, informed us of the bonding options and their respective costs. She recommended the option costing \$266 annually for \$50,000 in coverage. A motion was made to approve this bonding option; it was seconded and approved. ACTION: Vi Steffan will proceed with the bonding policy.

LWVCC Financial Policies: With item number 9 of the League of Women Voters Internal Control Policy amended to read "no later than the first *business* day following receipt" in the last line, a motion was made to adopt the policies as amended. The motion was seconded and approved.

Audit Report: The audit report was approved. A sincere and grateful thanks was expressed to John Levy and Laurie Cowen Phillips for completing this report. The reports of the Audit Committee are filed with the minutes.

Treasurer's Timeline: The Treasurer's Timeline was approved as presented. A motion was made, seconded and approved to include in the job descriptions.

Governance Committee: Action: Noting specific suggestions of the board, i.e., that the chair serve 2 years, membership of the committee be staggered, nominating function role, etc., Paul Kardon will revise the language of the description of the Governance Committee and bring back to the March meeting.

Women's Health: Recognizing the sensitivity of publicly questioning and/or presenting issues specifically relating to women's reproductive issues, it was suggested that there is not sufficient time at a board meeting to appropriately address such issues. It was also noted that the State League needs to be supportive of the issue(s) involved for a local league to be effective in their support of a position. It was suggested that we let the State know that is an important issue.

Adjournment: The General Fund Board Meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Donna L. Suddeth
Secretary